



Safety Alert

Inspect All Tooling Before Commencing Work

Incident: A tyre serviceman sustained a minor hand injury (medically treated) while using a hand tool, the serviceman returned to full duties immediately following treatment and has suffered no ongoing complications or adverse health effects as a result. A defect of the tool was identified as the root cause of the incident.

The following actions are suggested to eliminate this incident from recurring:

1. Before using any tool, completely check it and any attachment for defects and proper functioning.
2. Always use 'fit for purpose' tooling, and do not use any home made tools or tools that have been altered, or show signs of wear.
3. If any defects are found during the inspection, **STOP**, repair the tool or replace it ensuring the defective tools is tagged out as UNSERVICEABLE.
4. Do not start or continue the task until the defect has been repaired and the tool has been assessed as safe by a competent person.
5. Unless otherwise advised by management in writing only OEM parts should be used to effect such repair.
6. Calibrated Tools such as torque wrenches/guns and pressure gauges: these tools are calibrated and must not be repaired if the calibration can be affected.
7. Ensure you use correct PPE as per site SWP before performing a task and or using tools and equipment.
8. If there are any doubts, **STOP**, and seek assistance from your supervisor.

Tilman Rasche

Manager – Global Risk & Business Improvement

15/8/05 Safety Alert38 Prework Tooling Inspection incl disclaimer1.doc

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